

Preparing an oral presentation for DLES 10

Instructions

The following few remarks are meant to make the presentations at DLES 10 as smooth as possible

- To facilitate the transition between talks, a common laptop will be provided with a standard windows installation (Windows 7 including MS Office 2010, PowerPoint, Acrobat Reader etc). The presenters will be asked to copy their presentations to that computer in advance.
- Please provide your **slides** electronically on a usb stick to one of the persons administrating the computer in the room where your talk is scheduled.
- Please provide the slides **as early as possible, preferably a day before your talk.**
- Please make sure that slides and animations appear as expected.
- In case you have videos etc. which do not run on the common laptop, you may use your own one. Please approach the conference person administrating the computer in the room early enough.
- When you present your slides **please stick to the allocated time.** Overriding the time slot is not nice for the audience and the rest of the speakers, giving a bad impression of the speaker.

We do hope that the above measures and recommendations ensure convincing and effective poster presentations and look forward to seeing you in Limassol.